



20 Broadhollow Road, Suite 1002
 Melville, NY 11747 Phone-631-812-0260
 Fax-631-812-0263

Firm _____

Address _____

TEMP, Please fill out:

Status: Continuing Complete
 Available Not Available

Check one: Pick up check Mail Check

EMPLOYEE'S SIGNATURE _____

Your signature constitutes acceptance in full of the terms and conditions stated below.

Instructions For Client:

1. Your signature attests to the accuracy of the total hours indicated.
2. Time and one-half will be billed for all hours over 40 during the work week.

SUPERVISOR'S SIGNATURE _____

Your signature constitutes acceptance in full of the terms and conditions stated below.

SUPERVISOR'S NAME (Print) _____

Employee's Name

Please Print _____

S. S #

--	--	--	--	--	--	--	--	--	--

Week Ending Sunday ___/___/___

DATE	DAY	TIME IN	TIME OUT	LESS LUNCH	TOTAL HOURS
	Monday				
	Tuesday				
	Wednesday				
	Thursday				
	Friday				
	Saturday				
	Sunday				
TOTAL HOURS WORKED TO NEAREST ¼ HOUR					

SUPERVISOR, please write out hours _____

TERMS AND CONDITIONS

CLIENT: The Signature on this timesheet is an acknowledgement that TDF CONSULTING GROUP has incurred substantial recruitment, screening, administrative and marketing expenses in providing the services of the temporary employee identified above. We agree not to hire, directly or indirectly, or to use the services of the temporary employee named above through any other person or firm or as an independent contractor within one (1) year after the last date of the assignment of the employee to us. If, either directly or indirectly, we hire or otherwise use the services of the employee, then we will notify TDF CONSULTING GROUP and pay TDF CONSULTING GROUP liquidated damages in an amount equal to the employee's projected annual compensation multiplied by twenty-five percent (25%).

The person signing above hereof, certifies on behalf of himself/herself and the Client that: (1) he/she is authorized to sign on behalf of the Client; (2) the hours worked and the information listed above is correct; (3) the services of the employee identified above were satisfactory; (4) the Client authorizes TDF CONSULTING GROUP to pay the employee and to bill the Client for the hours listed above; (5) the Client has not and will not entrust TDF CONSULTING GROUP employees with unattended premises, cash, negotiable securities or instruments, or other valuables or authorize such employees to operate machinery or motor vehicles without prior written permission from TDF CONSULTING GROUP in each instance, and that it acknowledge that TDF CONSULTING GROUP has no insurance coverage for any loss or damage resulting therefore and will therefore indemnify and hold TDF CONSULTING GROUP harmless from such claim arising out of a breach of the foregoing, inclusive of liability resulting from bodily injury, property damage, fire, theft, collision, cargo damage or other liability damage; (6) TDF CONSULTING GROUP is not responsible to the Client or others for claims made under its fidelity bond, unless such claims are reported TDF CONSULTING GROUP in writing by the Client within thirty (30) days after occurrence; and (7) the Client will indemnify TDF CONSULTING GROUP from claims or liabilities pursuant to the Occupational Safety and Health Act governing the premises owned or controlled by the Client and to which TDF CONSULTING GROUP employees are assigned to perform services in or are present in. The Client recognizes that TDF CONSULTING GROUP has an employer/employee relationship with temporary personnel assigned to the Client and agrees to discuss all matters concerning their employment, job assignment, pay procedures, etc., with TDF CONSULTING GROUP. The Client agrees to pay interest at the rate of one and one-half percent (1 ½ %) per month, eighteen percent (18%) per annum, on charges remaining unpaid thirty (30) days after the invoice date and reasonable attorney's fees and expenses of collection, if TDF CONSULTING GROUP engages an attorney to enforce payment of any charges incurred.

EMPLOYEE: In consideration of my hiring and employment by TDF CONSULTING GROUP, I agree not to accept employment, directly or indirectly, whether full-time or part-time, with any Client of TDF CONSULTING GROUP to whom I am assigned for a period of one (1) year following completion of any assignment with the Client. I further agree not to accept assignment to work for such Client either on its premises or as the employee of a third-party except with the prior written consent of TDF CONSULTING GROUP in each instance.